



Faith Movers Academy Job Description

Teacher's Aide

A. JOB DESCRIPTION

Position: Teacher's Aide

Reports to: Principal

Job Type: Part-Time (8:00 am – 11:00 am, Monday, Wednesday, Friday)

Position Summary:

The Teacher Aide is responsible for assisting the teacher to deliver a superior, spiritually-based, technology-infused instruction. He/She must be flexible as they will take on many support roles within the walls of the classroom and outside of the classroom. The Teacher's Aide must be committed to supporting teachers as they develop scholars to walk in purpose.

B. EDUCATION

- Associate's degree in education or related field (preferred)
- Some experience teaching and interacting with elementary age children
- Possess at least a moderate level of proficiency and comfort with technology (i.e. computers/laptops/printers, tablets and other devices that can be used during the instructional day)

C. SKILL REQUIREMENTS

- A servant leader who possesses the ability to facilitate learning and inspire curiosity in children
- Passionate about children and delivering a superior, culturally-relevant, faith-based education to children.
- Technologically fluent and willing to use multiple technological tools to support and differentiate instruction.
- A collaborator that can positively contribute to a team and actively participate in the school community.
- Excellent, written, oral and interpersonal communication skills.



- A true professional – exemplary work ethic, proactive, energetic and dependable.
- Flexible person who has the ability anticipate needs and adjust to changes with ease.
- Reflective and coachable- possessing the ability and desire to receive constant feedback and make positive changes.
- Alignment and commitment to the core values of Faith Movers Academy

D. PASSION AND CALLING

- Embrace the vision and mission of FMA
- Exhibit an attitude of joy and respect for serving and working with students, recognizing that this is a calling not just a job

E. SPIRITUAL DEVELOPMENT

- A mature walk with Christ, evidenced by a strong and well-articulated testimony, personal spiritual discipline, consistency in public and in private, a commitment to moral purity, healthy relationships with others, and healthy relationships with spouse and family (if married).
- Grace-oriented, discreet, and compassionate. Does not seek conflict but uses conflict as an opportunity to build understanding and unity among people.

F. CORE RESPONSIBILITIES (including but not limited to):

- Assist the lead teacher with classroom instruction
- Maintain a safe and organized environment for children to learn
- Assist the lead teacher in developing each scholar spiritually, academically and emotionally
- Provide support to the lead teacher in planning lessons and daily activities for scholars based on principles of child development and student data
- Observe each scholar to assess skills, interests, and needs and use this information to facilitate a personalized and effective learning experience
- Develop positive relationships with scholars to promote self-esteem and self-efficacy
- Keep accurate student records as necessary
- Assist lead teacher in creating reports, handling evaluations and testing
- Greet and welcome children upon entrance into the school
- Support children during lunch time
- Oversee children to ensure they are safe during physical outdoor/indoor activities
- Assume lead teacher's role in the absence thereof



- Other duties as assigned by Principal or designee